

St. Stephen's Beach Canoe Polo Competition 2024 Notice of Race

- Objectives : 1) To promote public interest in canoe polo
2) To boost up participants' skills in canoe polo
- Date : 30 June 2024 (Sunday)
- Time : 9:00 am to 5:00 pm
- Venue : St. Stephen's Beach Water Sports Centre (Stanley Bay)
- Entry Requirements : (1) To be a **registered SmartPLAY Users**
(*All participants of recreation and sports programmes, as well as the guardians or parents of participants aged below 18, must register as SmartPLAY users before enrolment and provide the required information such as date of birth and gender during registration.*)
(2) Aged 14 or above (A participant's age is calculated as at the date of the competition. Signed parental consent for the race is required for participants aged below 18.)
(3) Holder of "Canoe Polo Elementary Certificate" or "Canoe Polo Certificate"
- Programme Number : WSG242762CAP
(Class code: SBCOM06)
- Quota : 8 teams, each of 5 to 10 players
- Entry Fee : \$100 per team
- Prizes : Champion, 1st runner-up and 2nd runner up
- Referees : To be served by canoe polo referees from Hong Kong China Canoe Union
- Rules : (1) The competition will be governed by the updated Canoe Polo Competition Rules issued by the International Canoe Federation.
(2) During the competition, players of the same team shall wear shirts and buoyancy aids of the same colour, with clearly legible player number shown.
(3) A team may be disqualified if the personal particulars of its players on the field are inconsistent with those provided on the enrolment form.
(4) The Organiser reserves the right to disqualify any competitor who violates the rules and regulations or misbehaves in any way and disturbs the competition.
(5) The entry fee paid by disqualified teams will not be refunded.
(6) The results will be announced and posted on the notice board after each game. To facilitate the announcement of results, each team should send a representative to acknowledge, by signature, the results at the command post after each game.
(7) The competition will be CANCELLED if there are fewer than 4 teams enrolled after 23 June 2024.
(8) The Centre reserves the right to decide on the eligibility of the teams enrolled to participate in the competition.
(9) The decision of the Organiser in all matters shall be final.

- Regulations : 1) Format
- The competition will be divided into a morning and afternoon session. The preliminary round, which will be held in the morning, adopts a single round robin system on a group basis. The teams will form into two groups to play in this round. The top two teams from each group will advance to the final to compete for the champion title and 1st to 3rd runner-up places.
 - The final and play-offs will be held in the afternoon under a knock-out system to determine the ranking.
- 2) Notes to Competitors
- Reporting time : Competitors are required to report to the Centre between 9:00 am and 9:30 am. Latecomers will be disqualified.
 - Equipment on loan : The Organiser reserves the right to claim from the competitors for any damage to or loss of equipment on loan to them.
 - Race Instructions : The Race Instructions will be sent to the competitors before the race.
 - Cancellation : If Tropical Cyclone Warning Signal No. 3 or above or the Black Rainstorm Warning Signal is issued by the Hong Kong Observatory at or after 7:00 am on the race day, the races will be cancelled and shall not be rescheduled. If Tropical Cyclone Warning Signal No. 1, the Red Rainstorm Warning Signal, the Strong Monsoon Signal or the Thunderstorm Warning is issued at or after 7:00 am on the race day, competitors are required to report to the Centre. The centre staff will decide whether the races should proceed as scheduled or be cancelled in the light of the prevailing weather conditions.

Enrolment Method : Places will be allotted by ballot, the arrangement is listed our for reference-

Arrangement	Date	Notes
Submission of Online Application	8 to 14 April 2024	<ul style="list-style-type: none"> • Each applicant is required to submit only one ballot application form for enrolment in the competitions to be held on June 2024. • To participate in team competitions, a prime applicant must first select the rest of the participating members who are qualified from a “friend list”, before filling in the order of preference for the competitions. As far as the competitions enrolled, all of the members must follow the same order of preference. If the members invited have not enrolled in other competitions, they are not required to separately submit electronic applications. Members will receive a notification of invitation generated by the system. If the invitation is declined, the prime applicant must update the details of the members before the submission deadline, in a bid to meet the activity requirement on the number of participants. In the event of failure to meet the activity requirement on the number of participants by the submission deadline, the teams in question will be disqualified.

Arrangement	Date	Notes
Ballot and Announcement of Results	24 to 26 April 2024	<ul style="list-style-type: none"> • Successful teams will receive an electronic notification generated by the system of successful application and payment or confirmation. • Successful applicants may also have access to the ballot results through My SmartPLAY App, the SmartPLAY webpage, smart self-service stations or notice boards at organising DLSOs and leisure venues, but will not be notified separately by post.
Payment / Confirmation	27 April to 1 May 2024	<ul style="list-style-type: none"> • Successful applicants must settle the fees by electronic means or complete the confirmation procedures within the specified payment or confirmation period in a month through My SmartPLAY App, the SmartPLAY webpage or smart self-service stations; • For those who use the SmartPLAY webpage, fees can be settled by online payment methods including credit cards, PPS, FPS, Apple Pay or Google Pay. For those who use My SmartPLAY App, electronic payments may be made by credit cards, FPS, Apple Pay or Google Pay. For those who use the smart self-service stations, fees can be settled by Octopus Card or FPS; • Successful applicants may also bring originals or copies of their identity documents along with reference number of the activity successfully applied to settle the fees in cash or by Octopus Card or complete the confirmation procedures at the DLSOs or recreation and sports venues with the SmartPLAY system set up; • For team competitions, fees must be settled by prime applicants; • In case the prime applicant of a team fails to settle the fee within the specified period, the team as a whole will automatically be regarded as having forfeited the right of a successful applicant.
Announcement of Remaining Quota	2 May 2024	<ul style="list-style-type: none"> • If there are places available after the payment or confirmation period in a month, the number of such places will be announced through My SmartPLAY App, the SmartPLAY webpage and smart self-service stations on a specified date of the month.
Open Enrolment for Remaining Quota	3 May 2024 (from 8:30 a.m.)	<ul style="list-style-type: none"> • Such places will be open for enrolment in Phase I on a first-come-first-served basis from 8:30 am on a specified date of the month through My SmartPLAY App, the SmartPLAY webpage and smart self-service stations. • To participate in doubles or group competition during the open enrolment status, an account user must, as the prime applicant, first select the rest of the participating members from the “Invitation for Joint Enrolment of first-come-first-served Activity” under “My Record” in SmartPLAY. Those being selected will then receive a notification of invitation generated by the system. The prime applicant can only proceed with the enrolment once he/she has the members’ consent.

Arrangement	Date	Notes
		<ul style="list-style-type: none"> Applicants under 18 must submit a declaration of consent for participation in recreation and sports programmes before being allowed to enrol in competitions. Such a declaration must be made by their parents or guardians aged 18 or above who are themselves SmartPLAY users, with the use of the “Declaration” function under “My Profile” in SmartPLAY. The applicants may alternatively enter the passwords of their parents’ or guardians’ SmartPLAY accounts in submission of applications.

- Point to note :
- (a) Applicants should be aware of their physical conditions, and consider whether it is suitable for them to participate in the recreation and sports programmes applied for. In case of doubt, please consult a doctor.
 - (b) Applicants must submit ballot e-application forms through My SmartPLAY App, the SmartPLAY webpage or smart self-service stations within the specified period in a month.
 - (c) Applicants enrolling in competitions must be themselves the registered SmartPLAY users. Applications made by groups, organisations or schools will not be accepted.
 - (d) Applicants under 18 must submit a declaration made by their parents/guardians who have themselves registered as SmartPLAY users before enrolment in the recreation and sports programmes organised by the LCSD via SmartPLAY.
 - (e) Each team is required to submit only one ballot application form for enrolment in any of the competitions organised by DLSOs, Water Sports Centres or Tuen Mun Recreation and Sports Centre in a given month. In the event of duplicate application submissions, submission of incomplete information, non-compliance with competition requirements or ineligibility on the part of applicants/teams, the applications in question will be rejected by the system. Each ballot application form can be used to apply for up to 10 competitions, of which a maximum of three will be allocated to the applicant.
 - (f) In the event of duplicate application submissions, submission of incomplete information, non-compliance with competition requirements or ineligibility on the part of any of the participating members in their submission of applications, the application in question will be rejected by the system.
 - (g) To participate in team competitions (such as football, basketball and volleyball competitions, etc.), a prime applicant must first select the rest of the participating members who are qualified from a “friend list”, before filling in the order of preference for the competitions. As far as the competitions enrolled, all of the members must follow the same order of preference. If the members invited have not enrolled in other competitions, they are not required to separately submit electronic applications. Members will receive a notification of invitation generated by the system. If the invitation is declined, the prime applicant must update the details of the members before the submission deadline, in a bid to meet the activity requirement on the number of participants. In the event of failure to meet the activity requirement on the number of participants by the submission deadline, the teams in question will be disqualified.

- (h) As far as the competitions held by the Water Sports Centres are concerned, applicants can enter a ballot only after valid certificates or qualification proof are uploaded in their submission of ballot e-application forms. In addition, they must produce the originals of valid qualification proof and logbooks for verification by the LCSD staff on the competition day as proof that the relevant certificates acquired before ballot. Failure to meet such requirements will disqualify the applicants from the competitions, and no refund for the fees paid will be made. **(Remarks: Uploaded valid certificates or qualification proof is not required in this competition)**
- (i) Alterations to all the details provided by an applicant will not be allowed after the submission deadline of application forms.
- (j) Successful applicants will receive an electronic notification generated by the system of successful application and payment or confirmation. In addition, members of the public may also have access to the ballot results through My SmartPLAY App, the SmartPLAY webpage, smart self-service stations or notice boards at organising DLSOs and leisure venues, but will not be notified separately by post.
- (k) Successful applicants must settle the fees by electronic means or complete the confirmation procedures within the specified payment or confirmation period in a month through My SmartPLAY App, the SmartPLAY webpage or smart self-service stations. For those who use the SmartPLAY webpage, fees can be settled by online payment methods including credit cards, PPS, FPS, Apple Pay or Google Pay. For those who use My SmartPLAY App, electronic payments may be made by credit cards, FPS, Apple Pay or Google Pay. For those who use the smart self-service stations, fees can be settled by Octopus Card or FPS.
- (l) If there are places available after the payment/confirmation period in a month, the number of such places will be announced through My SmartPLAY App, the SmartPLAY webpage and smart self-service stations on a specified date of the month. Such places will be open for enrolment on a first-come-first-served basis from 8:30 am the following day through My SmartPLAY App, the SmartPLAY webpage and smart self-service stations.
- (m) To participate in doubles or group competition during the open enrolment status, an account user must, as the prime applicant, first select the rest of the participating members from the “Invitation for Joint Enrolment of first-come-first-served Activity” under “My Record” in SmartPLAY. Those being selected will then receive a notification of invitation generated by the system. The prime applicant can only proceed with the enrolment once he/she has the members’ consent.
- (n) The competition will be CANCELLED if there are fewer than 4 teams enrolled after 23 June 2024.
- (o) Telephone reservation or on-the-spot enrolment are not accepted.

Meals : Competitors should bring their own lunch.

Insurance : Competitors should take out an insurance at their own expense.

Information : All detail could be searched at the “Centre Activities” page of the LCSD Website for
Notification the water sports centres
(http://www.lcsd.gov.hk/en/watersport/activities/acti_race.html)

Enquiries : 2813 5407

(In case of any deficiency in this Notice, the Centre reserves the right to make any amendments to it without prior notice to the competitors; the English version shall prevail if any discrepancy or inconsistency between the Chinese and English versions)

St. Stephen Beach Water Sports Centre
Leisure and Cultural Services Department
April 2024